

**PROCESS FOR SHOWING HOMES**

In order to keep you healthy and safe please use this checklist whenever attending a First Discovery Appointment or Showing a Home

**ITEMS TO BRING WITH YOU:**

- Gloves
- Mask
- Hand Sanitizer
- Phone
- Clipboard
- Small Trash Bag


**PROCESS FOR PHOTOS and VIDEO**

- Front of House Shot (No people)
- Entry Way
- Front Room
- Kitchen
- Dining
- Family Room/ Living Room
- Master Bedroom
- Master Bath
- Other Bedrooms
- Other Bathrooms
- Back Yard
- Patios
- Any other Rooms or Features


**HOW TO KEEP YOURSELF AND EVERYONE SAFE**

- Bring all items listed on this checklist with you
- Park at the property
- Put on your mask and gloves
- Grab your clipboard and phone
- Take an exterior photo- front of the house
- Knock on the door
- Greet your sellers but don't shake hands
- Offer your sellers a pair of gloves and a mask if they prefer
- Sit down with the seller to discuss their situation.  
make sure you are 6 feet apart
- Make sure you have a good email for the seller  
and find out if they are able to use Zoom for future meetings
- Let them know you are going to take photos of the home
- Do your photo shoot walk through and take clear photos  
of all rooms on the checklist
- When you leave, thank the sellers
- Walk to your car
- Take mask off
- Throw gloves in your trash bag
- Sanitize your car handle, steering wheel, clipboard, phone
- Drive back home or to the office
- Before you enter the office- sanitize everything
- Keep your co-workers and family safe!**